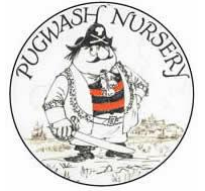




**Rye Community Primary School & Pugwash Nursery**  
**The Grove, Rye, East Sussex TN31 7ND**  
**[www.ryeprimary.co.uk](http://www.ryeprimary.co.uk)**

01797 222825  
[office@ryeprimary.co.uk](mailto:office@ryeprimary.co.uk)

Executive Headteacher: Mr Barry Blakelock  
Head of School: Miss Kelly Martin



01797 228695  
[pugwash@ryeprimary.co.uk](mailto:pugwash@ryeprimary.co.uk)

25th November 2021

Dear Parent/Carer,

### **Election of a Parent member of the Aquinas Advisory Council (AAC) for Rye Community Primary School**

I am writing to you to invite you to stand for election as a parent member of the AAC or to nominate another parent to do so. We have 2 parent members and there is currently one vacancy.

The headteacher has overall responsibility for the running of the school but will be looking to members of the AAC for advice, guidance and support.

Although no special qualifications are needed, a candidate with expertise outside of the education sector would be of particular interest. The most important thing is to have a keen interest, and be prepared to play an active part in, the work of the AAC.

The attached sheet summarises the circumstances under which someone cannot serve as a member. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election, please complete the attached nomination form and return it to the school (marked for the attention of Suzie James) no later than **12 noon, 6th December 2021**. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent, please seek their prior consent.

If the number of candidates nominated is equal to the number of vacancies, then the individual will be elected unopposed. If there are more nominations, an election will take place by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours sincerely,

Miss K Martin  
Head of School



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### **Disqualification from serving as a member of an Aquinas Advisory Council**

A person shall be disqualified from serving on the Aquinas Advisory Council if:

- i. his estate has been sequestrated and the sequestration has not been discharged, annulled or reduced; or
- ii. he is the subject of a bankruptcy restrictions order or an interim order; or
- iii. he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order); or
- iv. he would cease to be a director by virtue of any provision in the Companies Act 2006 or is disqualified from acting as a trustee by virtue of section 72 of the Charities Act 1993 (or any statutory re-enactment or modification of that provision); or
- v. he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible or to which he was privy, or which he by his conduct contributed to or facilitated.
- vi. he has not provided to the Academy with a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997. In the event that the certificate discloses any information which would in the opinion of either the Chief Executive Officer or Headteacher confirm their unsuitability to work with children that person shall be disqualified. If a dispute arises as to whether a person shall be disqualified, a referral shall be made to the Trustees. The determination of the Trustees shall be final.
- vii. he is a person in respect of whom a direction has been made under section 142 of the Education Act 2002 or is subject to any prohibition or restriction which takes effect as if contained in such a direction.
- viii. he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 72 of the Charities Act 1993.
- ix. he has been disqualified from being a Governor of a Church of England designated school.



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**Parental Election Nomination Form**

Please enter **IN BLOCK LETTERS** the name and address of the person being nominated for election:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Registered Pupil at the School \_\_\_\_\_

Signature of person nominated: \_\_\_\_\_

Signature of proposer (if different to nominee): \_\_\_\_\_

Name and address in BLOCK letters of proposer (if different to nominee):

\_\_\_\_\_

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent member of the Aquinas Academy Council

I confirm (i) that I am willing to stand as a candidate for election as a parent member and (ii) that I am not disqualified from holding such a position.

Signature: ..... Date: .....

**Completed nomination forms must be returned to Suzie James, School office.**

**By 12 noon, 6th December 2021**