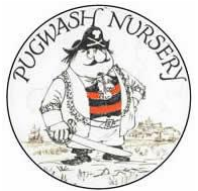




01797 222825
office@ryeprimary.co.uk

Rye Community Primary School & Pugwash Nursery
The Grove, Rye, East Sussex TN31 7ND
www.ryeprimary.co.uk

Executive Headteacher: Mr Barry Blakelock
Head of School: Miss Kelly Martin



01797 228695
pugwash@ryeprimary.co.uk

25th November 2021

Dear Parents,

Emergency School Closure – May we confirm the procedure below, which should apply if it became necessary to close the school or send children home.

Full Day Closure – Any decision not to open the school on any given day would be announced on:-

- [BBC Sussex](#)
- [More Radio](#)
- [Heart FM](#)
- [Hailsham FM](#)
- [Seahaven FM](#)
- [Uckfield FM](#)

You can also subscribe on the East Sussex County Council website to be e-mailed if we are closed at:
<https://apps.eastsussex.gov.uk/educationandlearning/schools/schoolsearch/8452026.aspx>

Notification will also be made on our website: www.ryeprimary.co.uk and if we are able to, we will post a message on Facebook and or send you an email on 'parentmail'.

Closure during the day - If conditions developed during the day which brought about a decision to close the school early, the following procedures would apply:-

1. Radio stations would be asked to broadcast the information.
2. We will e-mail parents and post a message on Facebook. Please ensure we have your correct e-mail address.
3. If considered safe to do so, children who normally travel by bus or taxi would be sent home in the normal way. Every effort would be made to ascertain that there was someone at home to receive them. Arrangements might have to be made for some children to stay with relatives or neighbours until their parents returned home, therefore it is important that we have up to date contacts who would be able to look after your children in the event of early closure. No child would be left without a named adult to receive them from school transport.
4. Other children would be kept at school until collected by their parents or another named, responsible adult.

Every effort would be made to maintain effective communications with parents and broadcast decisions widely and as clearly as possible.

The first consideration in any school emergency must always be the safety of the children and these procedures are intended to ensure that their best interests would be served by any decisions made by the school.

Yours sincerely

Miss K Martin
Head of School