

**Rye Community Primary School  
Parent Teacher Association  
Registered Charity No. 137161**

1<sup>st</sup> November 2021

Dear Families,

**Rye Primary Families and Friends Coffee Morning, incorporating the PTA Annual General Meeting (AGM)**

We would like to give notice of the AGM of Rye Primary Families and Friends, to be held on Tuesday 9<sup>th</sup> November 2021. The meeting will start at 9am with the PTA Annual General Meeting, followed by coffee and cake and a discussion about plans for the Christmas fair in the children's centre.

The PTA plays a vital part in the school community and all parents, as members of the PTA, are invited to support the AGM. This is your chance to hear and see how the funds you help to raise will be used for the benefit of the children at our school.

The AGM is also an opportunity for you to elect the PTA Committee, who represent the association throughout the forthcoming year. Nominations should be sent in advance of the AGM for anyone wishing to stand as an Officer or Ordinary Committee Member, for the first time.

If you would like any further information about being a Committee Member, please speak to *Diane Prime*. As our PTA is a registered charity, all committee members automatically become Trustees of the Charity; further information can be found on the Charity Commission website.

We look forward to seeing lots of parents and carers attend our meeting, where everyone is welcome! Please don't feel like you need an official role or need to attend all meetings to be involved – we are looking for enthusiastic parents to join us in whatever capacity they are comfortable to help in; with as much time as their lives allow.

We are really excited to be fundraising for those extras which our children will benefit from during their time at Rye Primary and to be building a strong community for our school.

Kind Regards,

***Rye Primary Families and Friends Association***