

Lesson 3: Great template!

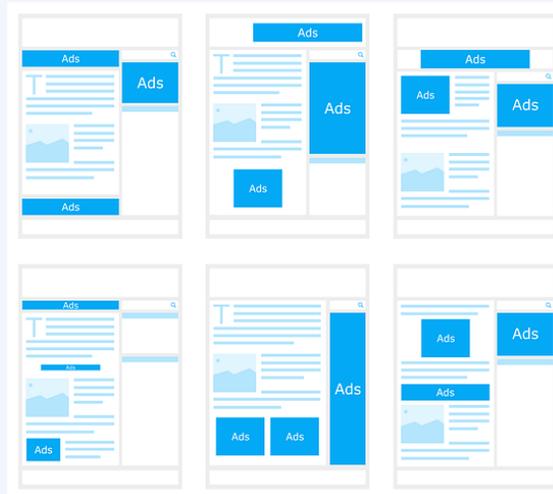
Year 3 – Creating media – Desktop publishing

Lesson 3: Great template!

To choose appropriate page settings

- I can define the term ‘page orientation’
- I can identify placeholders and say why they are important
- I can create a template for a particular purpose

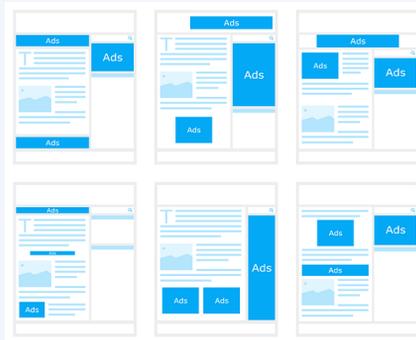
What is a template?



Think, pair, share.

What is a template?

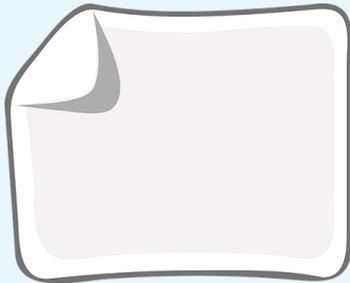
A template is a document that has already been laid out in a certain way. It might have columns for text, or spaces for pictures or text.



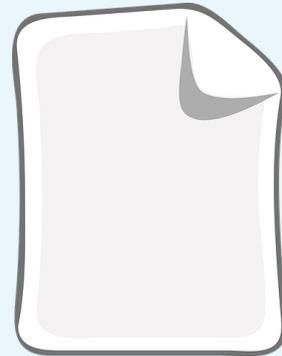
Templates are helpful because they mean you don't have to start from a blank page. They either come with software, or you can make your own.

Landscape or portrait?

When you create a piece of work, you can sometimes choose which way round you would like the page to be read. We call this the page **orientation**.



Landscape

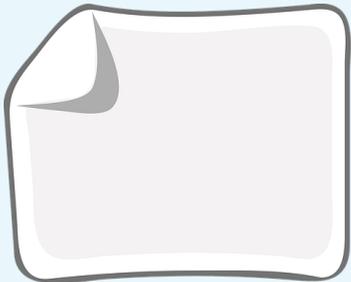


Portrait

Choosing your page orientation

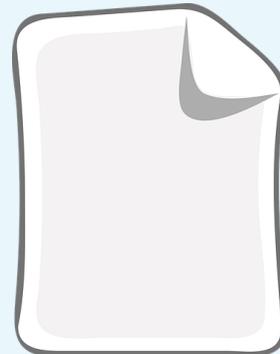
Your page orientation will depend on the piece of work that you want to create. Think about which orientation is usually chosen for the documents on the next slides.

Landscape



OR

Portrait



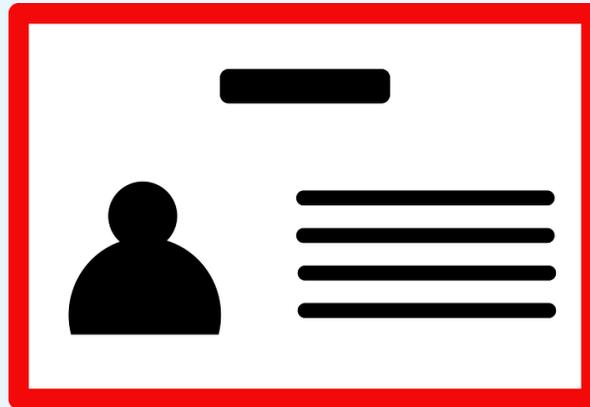
Landscape or portrait?

A newspaper



Landscape or portrait?

A postcard



Landscape or portrait?

A birthday card



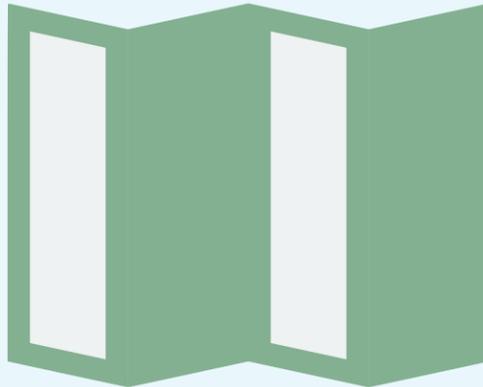
Landscape or portrait?

A certificate



Landscape or portrait?

A leaflet



Landscape or portrait?

A magazine

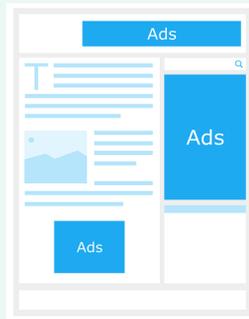


What does a good front cover look like?



Placeholders

Placeholders are the boxes that hold the place of the text or images that you are going to add to your document.



Placeholders are helpful because you can design your page layout before having to think about the content you are going to add.

Placeholder jigsaw

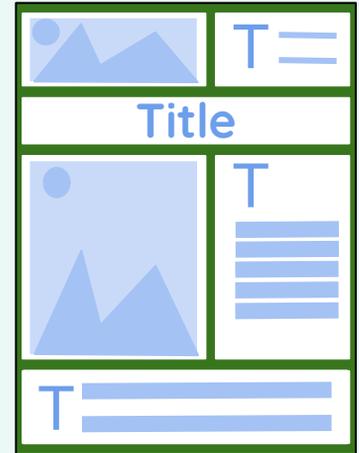
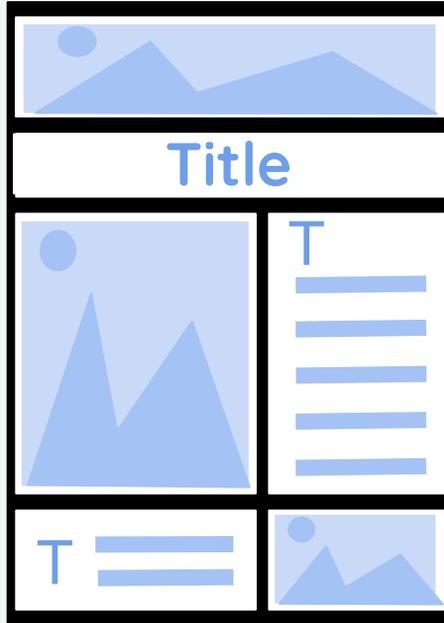
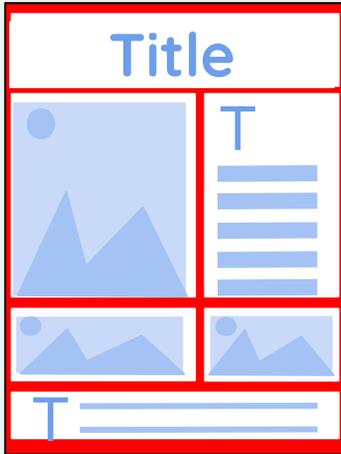
Think about the layout of a magazine cover. Imagine the pieces of paper you have been given are placeholders.

What would your magazine look like?



Put your pieces together to create the layout for the front cover of a magazine. Think carefully about headings and subheadings when creating your layout.

What does your cover layout look like?



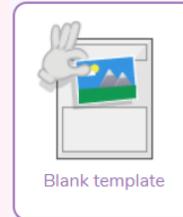
Magazine



Today, you will create your own front cover for a magazine all about technology or something else that interests you.

Create your own template

1. Login to PurpleMash.
Go to English, then select '2Publish Plus'
2. From all the options you now see, choose 'blank template' or 'blank template landscape'

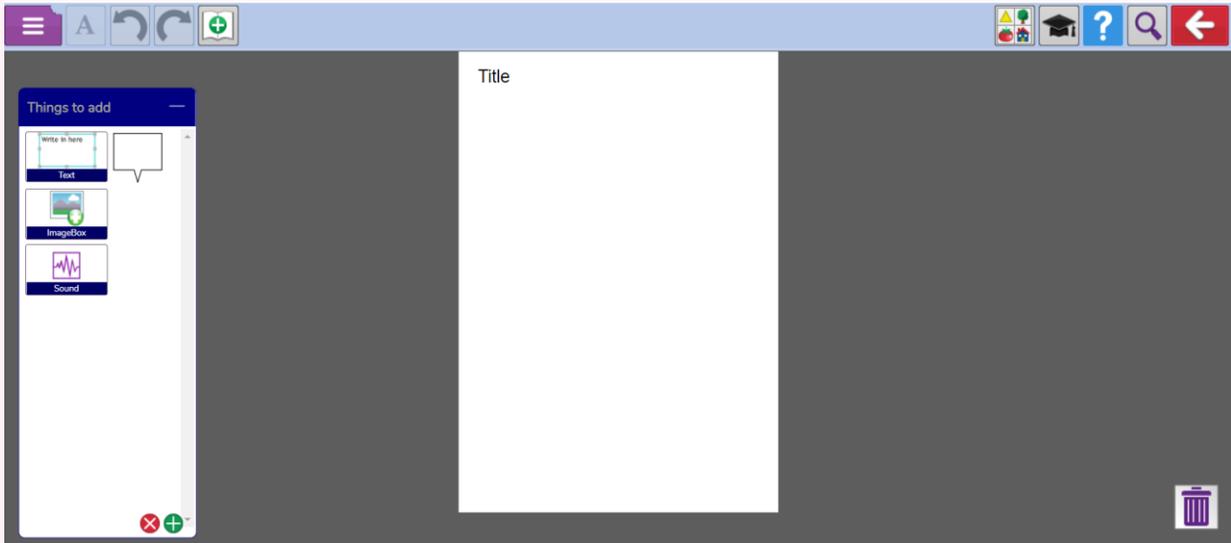


Create your own template

Activity 4

Your screen will look similar to this.

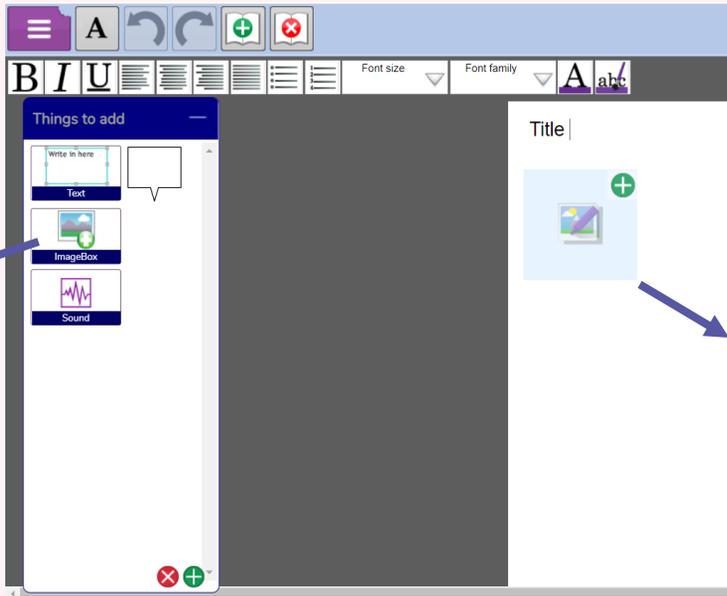
Click here to find pictures



Create your own template

Activity 4

Click on 'Title' on your blank page, then click A at the top. A menu bar will appear. You can change font type, size, etc as you learned last week.



Click on one of these boxes and drag them onto your template.

Drag one of the corners to change the size and shape of the box.

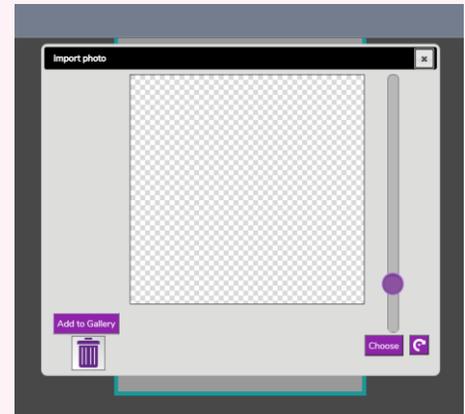
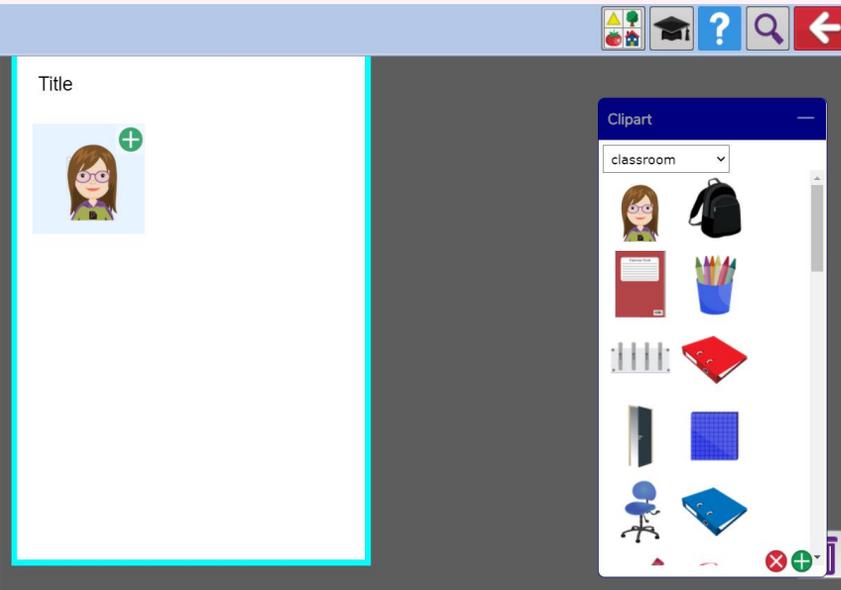
Create your own template

Activity 4

You can drag a picture from the clipart box, or insert your own by clicking on the green circle with the + symbol.

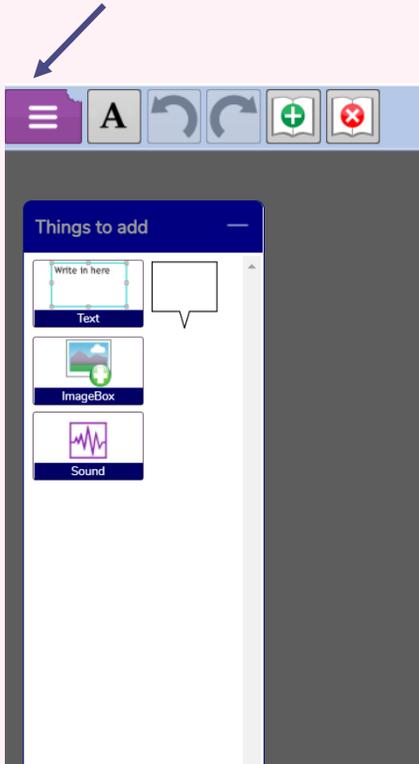
Choose your picture, then zoom in and out with the slider. You can add to Gallery if you are happy with it, or delete it if you are not.

Just type text box for now in your text boxes



Saving

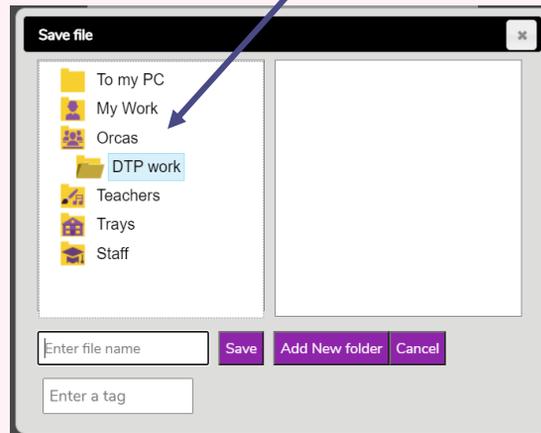
1. Click 'Menu' to save your work.



2. Click on your class folder, then DTP work if there is a folder like that.

File name should be your own name. Then click 'Save'

If you want to go back later and finish your work you can open it from the menu.



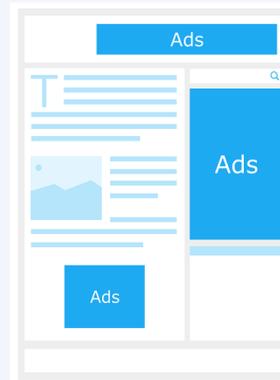
Lesson 3: Great template!

What is a placeholder?

- Someone who holds your place in a queue
- A space that has been made to hold an image or text
- The way that your documents can be read, seen on-screen, or printed

Verbal exit ticket:

Why do we use placeholders?



How confident are you? (1-3)

- I can define the term 'page orientation'
- I can identify placeholders and say why they are important
- I can create a template for a particular purpose

3 - Very confident



2 - Unsure



1 - Not confident

